

WELCOME, CHAPERONS!

Thank you for visiting the Museum with your group today. Here are some tips to make your group's trip a success.

Where do you go with your group?

The North Carolina Museum of Art has two buildings. Where your tour begins depends on what you want to see during your tour. This information is in the confirmation letter sent to your group leader (teacher, scout leader, primary tour contact).

Maps of both buildings are available at ncartmuseum.org (click on **Visit**, then **Plan Your Visit**) and at the information desks.



West Building: West Building contains some of the permanent collection and is the starting point for most tours. It has silver metal panels on the exterior.



East Building: Special exhibition and African collection tours begin here. Please bring the group through the Education doors and wait there for your docents. The lead teacher may then pick up tickets from inside. Please do not bring the group into the Box Office area. Docents will meet you near the SECU Auditorium doors.

Leave big purses and backpacks at home, please. If you need to take a medical backpack into the Museum, please be prepared to carry it in your hand or on your chest. There are some lockers available for large purses and backpacks; please assist students with using them.



Please accompany students to the restroom.

Restrooms are available on every floor of East Building. Restrooms in West Building are located behind the Information Desk and near the Rodin Court and the Egyptian gallery.



Help us preserve the works of art and the Museum for future generations. **Please do not touch the works of art or lean on walls or cases.** Pay attention to your group's behavior, and help students follow this rule. We ask everyone to stay an arm's length away from the works of art. Encourage students to keep their hands in their pockets or at their sides.



Please put your cell phone on silent and avoid having phone conversations. We hope you'll have something to add to the tour, after the students or youth have had their chance to answer questions. Please remember that student questions and responses come first during school and youth group tours.

Help students concentrate on their tour by listening, too. If you need to talk with another chaperon briefly, please take a few steps back from the group so that your conversation won't interrupt the tour.



When visiting the Museum Store in West Building, please take no more than 10 students at a time. (It can get crowded quickly.) Fun stuff for kids is to the back left.

Thank you for all your help today! Ask your docent if you have any questions.

Did you know . . .

That professional photographs of most of the works of art on display are on the Museum's website, ncartmuseum.org? Search for them by title, by the artist's name, or by the number at the bottom of the label (the accession number). You can see photos of the Museum's treasures that are in storage, too (click on **Art**, then **Permanent Collection**).

That every work on display is an original work of art that cannot be replaced in its exact form, even if the artist is living? Help us protect the collection by encouraging students to keep their hands in their pockets or at their sides.

That there are free family tours of West Building at 10:30 AM every Saturday and Sunday? There are also tours for all ages that begin at the West Building Information Desk at 1:30 PM Tuesday through Sunday. See more information at ncartmuseum.org (click on **Visit**, then **Tours**).

